



AGENDA
Washoe County Open Space and Regional Parks Commission
Washoe County Commission Chambers
1001 E 9th Street, Reno NV
Tuesday, April 4, 2017
2:30 p.m.

Washoe County
 Community Services
 Department
 1001 E 9th Street
 Reno, NV 89512
 Tel: (775) 823-6500
 Fax: (775) 829-8014

Commissioners:

Nathan Daniel – Chair
 Doug Doolittle – Vice
 Chair
 Anne Buckley
 Janet Davis
 Charles Guffey
 Thomas Guinn
 Austin Olson
 Allan Sheakley

**County Commission
 Liaison:**

Kitty Jung

Staff:

Dave Solaro, Director of
 Community Services

Eric Crump, Director of
 Operations Division

Parks Operations
 Superintendent
 Colleen Wallace Barnum

Our Mission...

To provide exceptional
 parks, open space and
 recreational
 opportunities while
 preserving our natural,
 historical and cultural
 resources



PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE OPEN SPACE & REGIONAL PARK COMMISSION MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY ADMINISTRATION BUILDING (1001 E 9TH STREET); WASHOE COUNTY COURTHOUSE – SECOND JUDICIAL DISTRICT COURT (75 COURT STREET); AND WASHOE COUNTY CENTRAL LIBRARY (301 SOUTH CENTER STREET); www.washoecountyparks.com; <https://notice.nv.gov>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 823-6500 in advance so that arrangements may be conveniently made.

Appeal Procedure for Discretionary Permits for Active Recreation Uses: Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

Supporting materials are available to the public at 1001 E 9th Street, Bldg. A, 2nd Floor, in Reno, Nevada, 89512. Ms. Joanna Schultz, Office Support Specialist, is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials. Ms. Schultz is located at the 1001 E 9th Street address and may be reached by telephone at (775) 823-6500 or at jschultz@washoecounty.us.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Responses to Public Comments. The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

- *1. Roll Call
- *2. Pledge of Allegiance

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

www.washoecountyparks.com



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- *3. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of April 4, 2017
5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of March 7, 2017
- *6. Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County
- *7. Introduction of new District Managers Bryan Harrower and Jeff Patterson and new reservations staff member Aurora "Rudy" Ayala
- *8. Presentation by Eagle Scout Candidates Cameron Fick and Dawson Allen on their handicap accessibility project at Mayberry Park
9. Updated presentation by Polygrarian Institute and possible recommendation to the Board of County Commissioners on an Agreement between Washoe County and Polygrarian Institute
- *10. Program/Park of the Month: *Tales from the Trail*
- *11. Parks Reports
 - Park District Reports to include staffing, activities, upcoming events at Regional Parks and Open Space parks
 - May Center Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum
 - Volunteer Service Report to include volunteer projects, programs and statistics
 - Park Planning report to include the highlights of current planning and construction projects, including community and regional parks, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues
 - Golf Report to include updates on course conditions, rounds of play, financials, and current projects
- *12. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships



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- *13. Commissioner's Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)
- *14. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- *15. Adjournment

MINUTES

Washoe County Open Space and Regional Parks Commission March 7, 2017

Commissioner Nathan Daniel called the meeting to order at 2:30 p.m.

1. **Roll Call**

Members Present: Doug Doolittle, Janet Davis, Nathan Daniel, Anne Buckley, Austin Olson and Al Sheakley. Thomas Guinn had an excused absence.

Staff Present: Dave Solaro, Deputy District Attorney Herb Kaplan, Colleen Wallace Barnum, Eric Crump, Dennis Troy, Andy Brown and Joanna Schultz

2. **Pledge of Allegiance**

3. **Public Comment**

No public comment

4. **Election of Open Space and Regional Parks Commission Chairman and Vice Chairman for a term of January 1, 2017 through December 31, 2017**

Commissioner Buckley nominated Nathan Daniel as Chairman and Doug Doolittle as Vice Chairman. Second by Commissioner Davis. Motion carried.

Commissioner Buckley suggested appointing a Nomination Committee to determine which Commissioners would be interested in serving as the Chairman or Vice Chairman.

Commissioner Daniel would like the Nomination Committee as an item on the November agenda.

5. **Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of March 7, 2017**

Motion by Commissioner Doolittle to approve the Agenda for the Open Space and Regional Parks Commission Meeting of March 7, 2017. Second by Commission Davis. Motion carried.

6. **Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of December 6, 2016**

Motion by Commissioner Buckley to approve the Minutes for the Open Space and Regional Parks Commission Meeting of December 6, 2016. Second by Commissioner Sheakley. Motion carried.

7. **Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County**

No Acknowledgements

8. **Presentation by Eagle Scout Candidate Zach Hearne on his split-rail fence project at Galena Creek Regional Park**

Ranger Andy Brown introduced Eagle Scout Candidate Zach Hearne.

Eagle Scout Candidate Zach Hearne gave a presentation.

Commissioner Doolittle thanked Scout Hearne for his project and congratulated him on a job well done.

In response to Commissioner Doolittle regarding his Eagle Scout status, Scout Hearne said he has not gone before the Board of Review as of yet, but has completed all of the requirements for the rank of Eagle Scout.

Commissioner Buckley congratulated Scout Hearne on a job well done. His report is one of the clearest she has seen and commended him on the number of people he was able to get to help with his project.

Commissioner Olson congratulated Scout Hearne and thanked him for making the community better. The presentation and project were well done.

Eagle Scout Candidate Hearne said he would not have been able to do this project without all the help he received from Parks staff.

Commissioner Daniel said it was a good project, great that he engaged 40 people, had multiple crews and able to manage them all.

Commissioner Daniel thanked Ranger Brown for his guidance and assistance.

9. Presentation by Polygrarian Institute

Commissioner Daniel disclosed that one of the founding board members of the Polygrarian Institute is also on the Truckee Meadows Parks Foundation Board, which is the organization for which he works.

Colleen Wallace Barnum, Park Operations Superintendent, introduced Anna Aguirre with Polygrarian Institute. The Polygrarian Institute is a 501c3 that was just created in August of 2016. Parks staff has been in discussion since then and they have formulated a plan, which they will present.

Ms. Aguirre gave a presentation.

In response to Commissioner Doolittle regarding the proposed area for the 3-acres of land, Ms. Aguirre said they are proposing Betsy Caughlin Donnelly Park, but are open to other suggestions depending on resources available, such as water.

In response to Commissioner Doolittle regarding has staff looked at potential sites, Eric Crump, Operations Division Director, said staff has been in discussions with the Polygrarian Institute and have identified several locations. Betsy Caughlin Donnelly Park is a good fit, but we are also looking at Anderson Park and there may be some others. Betsy Caughlin Donnelly Park is an underutilized area that fits a lot of what they are looking for.

In response to Commissioner Doolittle regarding lease of the land, Ms. Aguirre said they are hoping to have a lease discussion. For some of their perennial crops, orchards and others that they would like to implement, in order to get fruition from those, it would take a longer period of time. So, preferably they would like a long-term lease. If not, they would be happy to use more short-term crop turnaround.

In response to Commissioner Doolittle regarding the financial obligation to Washoe County, Ms. Aguirre said they are only asking for water usage. If it already has water that is accessible, is really only question they have.

In response to Commissioner Buckley regarding, if using a lot of water would County be responsible for the bill, Ms. Aguirre said they do intend on paying for the water. They were going to ask that if there is water already being used for the land, if it would be possible for them to pay the increase on the bill.

In response to Commissioner Buckley regarding structures and animals, Ms. Aguirre said this is the biggest part of the lease conversation they want to have. With the goat herd they are looking at, there will need to be some kind of structure in place. They have looked at various options such as shipping containers, storage sheds etc. that can be easily removed and not leave much of an impact on the land.

In response to Commissioner Buckley regarding abandonment of the site, Ms. Aguirre said they would like to discuss how best they can create this partnership. They have no intention of abandoning the site, but it's an important thing for discussion. They plan to have any structures placed on the land, to be able to be easily relocated or moved. They are looking at placing sanihuts and not looking at anything permanent to be placed on the land.

In response to Commissioner Buckley regarding the size of the goat herd, Ms. Aguirre said it depends on the demand the parks system has for weed abatement. She currently has a small herd of six. If it is a high demand and can be a benefit, they can expand on this.

In response to Commissioner Doolittle regarding the impact on current operations, Mr. Crump said today is just a presentation to introduce this Commission to the Polygrarian Institute and what they are proposing. We just started more serious discussions with staff and many of the items Commissioners have brought up will be incorporated into any lease agreement. The agreement will be brought back to this Commissioner for review and an opportunity later for Commissioners to review the agreement for any additions or language to add before it goes to the Board of County Commissioners. Based on the proposal the impact to staff would not be significant.

Commissioner Daniel said he would prefer all presentations be placed on the agenda as action item.

10. Presentation by Hot August Nights, Inc., on Vintage Trailer Rally to be held at Rancho San Rafael Regional Park on August 8-13, 2017

Eric Crump, Operations Division Director introduced Mike Whan, Executive Director for Hot August Nights. Washoe County has been in discussions with Hot August Nights to host a Vintage Trailer event. An Agreement is currently in the works to go before the Board of County Commissioners in March. The County has not partnered with Hot August Nights in sometime.

Mr. Whan gave a presentation.

In response to Commissioner Buckley regarding what part of the park, Mr. Crump said it is the overflow parking area west of the May Museum.

In response to Commissioner Buckley regarding the length of the event, Mr. Whan said they would start set up on Monday, August 7th, trailer arrivals on Tuesday, August 8th and tear down Sunday, August 13th. Mr. Whan does not anticipate all of the trailers arriving at the same time and most arriving towards the weekend based on their battery life and facilities.

In response to Commissioner Buckley regarding underground irrigation, Mr. Crump said the area is designed for overflow parking. The area has been used for other car shows in the park. The sprinklers will be marked.

In response to Commissioner Buckley regarding, do other car shows last as long as this one will, Mr. Crump said no. This will be the first one to be in the park for that length of time.

In response to Commissioner Buckley regarding prohibition on camping in the parks, Mr. Crump said there is language in Chapter 95 about camping in parks and only camping in those designated as camping areas. This area can be designated as camping as authorized under Chapter 95.

Commissioner Buckley is concerned that if they are authorized to camp in Rancho San Rafael Regional Park, it will set a precedent and other groups will want to do this as well. She thinks it is a great idea, can see the attraction, but she assumed it would be set up in the very west of the park where irrigation/sprinklers are not damaged. The currently area being proposed is a well maintained area, to have camping on it for a week. She is thinking about the long-term impact on the park and the fact that Parks is so short on funding.

In response to Commissioner Buckley regarding the fee, Mr. Crump said it is the desire of the Manager's Office to take this forward as a County sponsored this event. Staff is concerned with the duration of the event. We know the grass is going to brown out and go dormant, but we think we can get it back with adequate water, which we will have this year. From an experienced stand point we understand why they prefer to have it at Rancho San Rafael, as it is a better experience for not only the participants, but spectators as well. For this first year we are capping it at 150 trailers.

Commissioner Doolittle said you can clearly make the distinction that this is a car show, not people parking trailers for a car show. He feels it is easier to reconcile, understand and support something like this.

In response to Commissioner Doolittle regarding trailer set up, tear down and traffic, Mr. Whan said he doesn't anticipate them all showing up all at the same time. They will have a check in process and staging area as well as a camp host and volunteers. During the event they will be there, at the site and will help direct the set up and parking of the trailers. They will also have 24-hour security.

In response to Commissioner Doolittle regarding security, Mr. Whan said they will provide 24-hour security for the entire event.

Commissioner Daniel is also concerned that it is not a campground and sets a precedent for other groups to request camping.

In response to Commissioner Daniel regarding the revision of Chapter 95 and citation authority, Mr. Crump said in the revisions there would be citation authority, but currently rangers do not have citation authority.

Commissioner Daniel said it puts another burden on rangers at Rancho. They have a lot to do already with the park being one of the most popular and heavily used parks. We're adding another event and the rangers, who do not have citation authority, have to call the sheriff and deal with the neighbors. He is concerned with 150 people in the park overnight.

Mr. Whan said the trailers are 16-18 foot trailers and the crowds involved with this event are not going to be the younger demographic. He does not anticipate this to be a rowdy crowd and they do monitor and pull their pass, if there are problems. Ideally the rangers and sheriff do not get involved and something they can handle internally.

Commissioner Daniel would like a report after the event.

Commissioner Daniel said he likes the idea, but does not like trailers on the grass for a week. He realizes the turf is designed for this, but this is substantial use. There are a lot of other locations in the County this could be held, even at Rancho San Rafael, but not on the turf.

Commissioner Daniel said he estimates this is \$14,000-\$15,000 of value. He based his figures on camping at Davis Creek Regional Park. He feels the loss of revenue is substantial. The partnership is great and appreciates that the County is getting involved, but it's a lot of revenue to give up especially when Parks' budgets are still at only 56% of what they were in 2007.

In response to Commissioner Doolittle regarding is this going to be brought back as an action item? Mr. Crump said it will not. This item is going through the Manager's Office, but we wanted to bring it this Commission. The agreement will go straight to the Board of County Commissioners. Incorporated into the Agreement many rules and regulations you would see in a campground such as quiet hours, use of generators, holding tanks, maximum occupancy etc. Hot August Nights has been in this community for some time and Mr. Crump is confident that if there are problems, we would not hear about them as they will have dealt with them internally.

In response to Commissioner Buckley regarding will this Commissions' comments be passed on to the Board of County Commissioners? Mr. Crump said yes they will.

Commissioner Daniel said that if this was an action item they could make a motion and support or not, this item.

11. Presentation about proposed donation of more than one horse arena from Rancharrah to Bartley Ranch Regional Park

Dennis Troy, Parks Planner, introduced Andy Durling with Wood Rogers, who also represents the owners of Rancharrah, Reno Land Development Company.

Mr. Troy gave a presentation.

In response to Commissioner Doolittle regarding, as part of the operating agreement and Rancharrah maintaining the arena, will they have exclusive use, Mr. Troy said there would not be any exclusive uses except through parks reservations.

Commissioner Buckley said that when she read this item on the agenda, she thought it would be buildings donated. Essentially what we are getting is fencing and are they going to prepare the ground as well? Mr. Troy said Rancharrah would be responsible for all construction and ongoing maintenance.

In response to Commissioner Doolittle regarding expanded use of the park and bathrooms, Mr. Troy said there is no restroom access at this time, but we can explore that option.

Mr. Durling reviewed the Rancharrah development.

In response to Commissioner Daniel regarding the open space, Mr. Durling said it is the existing mansion that is being converted into a club house. To the east of that, including the pond is open space for the club and community. On the east side of that is a commercial portion with plans to have restaurants and retail.

Commissioner Daniel said it's a lot of new people in the community, which is happening all over and they are relying on the existing park facilities without adding a new community/neighborhood park. This is close to Bartley Ranch Regional Park and will increase usage of the park. This is a concern with the lack of staffing. Mr. Durling said Wheatland Park, a City of Reno park, is close and dedicating another park was not part of the conversation with the City of Reno. There are quite a few internal amenities, albeit private to the residents of

Rancharrah. There will be park like facilities in Rancharrah, so hopefully that will lessen the impact on the public parks adjacent.

In response to Commissioner Doolittle regarding the residential construction tax, Colleen Wallace Barnum, Park Operations Superintendent said City of Reno will receive those.

In response to Commissioner Doolittle regarding the benefit will go to City of Reno, such as adding a bathroom etc., Ms. Wallace Barnum said yes.

In response to Commissioner Daniel regarding the number of units, Mr. Durling said 130 units in A, B and C, with the overall development of Rancharrah at over 700 units.

12. Discussion and possible direction to staff on Smoke Free, Tobacco Free, and/or Vape Free Washoe County Parks

Dave Solaro, Director, said item goes back to the joint meeting with the Cities of Reno and Sparks Park Commissions. This item is a discussion item this Commission requested be brought back as an action item to give direction to staff, as it pertains to this topic

Commissioner Doolittle said based on the presentation made at the joint meeting he thinks it is a great idea to incorporate this into the parks in some fashion. It may or may not mean an amendment to Chapter 95. He supports this item and staff should have input, as they are going to have to enforce this. It will have an impact on staff even if using peer pressure as a way to manage it in the parks. There will be people who get upset about it and try to make a statement and others in support of it.

Commissioner Daniel said Tracey Domingues, City of Sparks Parks Director has the same concerns that staff do not have the resources or authority to issue citations. In her opinion, and Commissioner Daniel agrees, if you make it a policy it holds no weight and creates problems for staff. He likes the idea of being a unified front from Washoe County, Reno and Sparks and turning it into a Code item.

In response to Commissioner Daniel regarding this moving ahead as a city ordinance, Director Solaro said he is not aware of anything at the City, but there is not anything going on right now at the County. Chapter 95 in its current and future state does allow, with direction from this Commission to the Director, to make modifications to smoking areas within parks. This is a big discussion and he appreciates the Commission wanting staff's input and the ramifications of this. There are other health benefits out there and this could ease some of the future concerns staff may have. Staff will need to be involved as they are the ones who will have to enforce this. There were some suggestions such as peer pressure, but that is only going to go so far. There will be people who will test it and those who are making sure we are upholding the policy/law. This will be very difficult, if this is not crafted properly.

Commissioner Buckley said she supports smoke free parks, but when it comes to enforcement, it reminds her of the leash laws. Nobody takes any notice of it. She is not sure what various routes to go about it unless there are rangers who can give citations. She doesn't see that people are going to stop smoking.

Commissioner Daniel said he is pretty sure the City of Sparks Parks would not be interested in having a policy. From their Director's comments at the joint meeting that she wants nothing to do with that, she is all or nothing. He is not sure of City of Reno's stance, but he feels that if we

are going to do it, now is the time to do it. He would like a consistent message from all the entities since most people don't always know if they are in a City or County park.

Commissioner Davis said she agrees that peer pressure is a start. Signage would help.

In response to Commissioner Doolittle regarding the direction staff is seeking from this Commission, Director Solaro said what he is understanding is, this Commission wants consistency between jurisdictions and how they are going to deal with this. Staff's job will be to work with the other jurisdictions and to be consistent. Staff would need direction from this Commission on which option; smoke free, smoke free-vape free, or no smoking at all.

Motion by Commissioner Doolittle for staff to continue to work with the City of Reno and Sparks and to bring back their recommendations for review regarding all three areas; smoke free, vape free, tobacco free. Second by Commissioner Davis. Motion carried

13. Parks Reports

Colleen Wallace Barnum, Park Operations Superintendent highlighted reports.

14. Director's Report

Eric Crump, Operations Division Director said we have experienced significant flooding throughout the community, including our parks. There has been two flooding events. A declaration for the January flooding has been approved. We will be reimbursed for most of the costs associated with repairs of our parks up to 75%. We are looking at another declaration that would incorporate the significant events in February. Those events didn't affect the parks as the ones in January. It is at the state level now and it's anticipated it will move to the federal level and if approved will open up funding opportunities for repairs.

Earlier in the meeting we heard about items being action or non-action items. A lot of times with presentations we are looking for general feedback. Mr. Crump will clarify items moving forward.

Commissioner Daniel said great job by staff to get FEMA declaration.

In response to Commissioner Daniel regarding the estimate of repair costs, Mr. Crump said we have completed the initial damage assessment and from a County's perspective, we are at over \$5 million, but not sure what portion of this is parks. As we define those numbers we will bring them back to this Commission.

Commissioner Daniel said he feels it disempowers the Parks Commission if they cannot discuss or take action on items.

Commissioner Buckley would like to see reports on Golf from each of the entities. She is curious with the new management and changes.

Commissioner Doolittle supports a monthly golf report.

15. Commissioner's Comments

Commissioner Doolittle said he went around to parks to see how the flooding was impacting the parks. There is damage and staff has done a great job keeping the parks usable for citizens.

In response to Commissioner Sheakley regarding the off road bike race , Colleen Wallace Barnum, Park Operations Superintendent said Coby Rowe, representative for Reno Wheelmen, has not heard back from USA Cycling, the sanctioning body for the race.

Commissioner Daniel said he read the budget letter from this Commission at the February 28th Board of County Commission meeting. He believes they are in the process of budget review and if any Commissioners would like to go to the next meeting and read the letter again, or make a public comment at the next meeting, he encourages it. The letters are also being circulated by other means to get it to all the Commissioners.

16. Public Comment

No public comment

17. Adjournment

Adjourned 3:56 p.m.

Respectfully Submitted,

Joanna Schultz



Park Districts Report March 2017

Open Space and Regional Park Commission Meeting

April 4, 2017

SOUTH REGION HIGHLIGHTS

- Minor flood damage repairs are continuing in Bartley Ranch. Youth employment crews were busy for 4 days repairing trails, erosion, and drainage issues.
- Juvenile work crews spent over 200 labor hours with flood repairs at Bowers Mansion Park.
- Roads crew assisted with material hauling for flood damaged parks.
- Bowers pump room construction has begun and we're hoping completed by Memorial Day weekend.
- We finally have access to facilities at Galena. Repairs from flood damage should be starting soon.
- The Temporary Ranger I candidate for Bowers/ Davis has been hired and will be starting at the end of April.
- The Temporary Recreation Specialist for Bowers Mansion has been hired and will start beginning the first week of May.
- Interviews for seasonal positions have begun and should begin working in the next few weeks.
- "Come in from the Cold" series has concluded for another successful season with average attendance reaching 100.

UPCOMING EVENTS

- The Healthy Parks Healthy People event will be at Bartley Ranch this year on April 8th with approximately 25 agencies participating and promoting a healthy lifestyle. It will be promoted as a smoke free, vape free event with numerous activities and information booths.

NORTH REGION HIGHLIGHTS

- Three new shade structure roofs and several new bow rests were installed at the Washoe County Regional Archery Facility with assistance from Job Core.
- Phase 5 of the North Valleys Regional Park has gone out to bid and will provide additional athletic fields when completed.
- Trail repairs are beginning along the wetland cells and Herman's Pond with much of the Labor coming from the Summer Youth Employment Program.
- The second phase of the irrigation rehab at Rancho San Rafael has been progressing after earlier weather had halted progress. The east turf section has been finished and the contractor is working extended hours to make up some of the lost time on the rest of the project.

UPCOMING EVENTS



May Center Report –March 2017

Open Space and Regional Park Commission Meeting



May Museum Report

HIGHLIGHTS

- ◆ The Toytopia exhibit continues to be very well attended, with school tours coming three days per week, and busy weekends with general attendance. Spring Break was particularly busy.
- ◆ A County employee night was held at the museum on March 14. About 145 people came to enjoy a free evening in the Toytopia exhibit and refreshments.
- ◆ The Museum had a booth at the annual Staff Employee's Council (SEC) Open House at the University of Nevada, Reno. We donated a free pass and toy from the gift store as a raffle prize, and promoted the Toytopia exhibit to attendees.

May Museum Upcoming

- ◆ There will be another County employee night at the Museum on April 5 from 4-8pm. County employees can bring their families to the Toytopia exhibit for free.
- ◆ The Museum will host another Adult Recess on April 8. This after hours event is for adults to play in the exhibit without kids.
- ◆ Museum staff will take part in Museum State Advocacy Day on April 11, by attending an evening event with legislators at the Railroad Museum in Carson City.
- ◆ The Toytopia exhibit will close on April 16, and begin to be torn down and shipped out.
- ◆ The Museum will take part in the University District Museums' annual Day at the Museum on April 22. All museums on campus will be free for the day, along with the May Museum.



May Center Report –March 2017

Open Space and Regional Park Commission Meeting



May Arboretum Report

HIGHLIGHTS

- ◆ AmeriCorps members participated in “Farm Days” at Rancho San Rafael Park. Members developed a poster board with upcoming educational Arboretum programs and a plant your own seed activity was offered. Attendance was low due to inclement weather but over 30 kids and teachers visited their display.
- ◆ The May Arboretum Society offered a gardening panel discussion at the Ranch House on March 18th from 10:00 am to noon. Moana Nursery, Green House Garden Center and Rail City participated. Owners and CEO from Green House Garden Center and employees from the other nurseries were on hand to answer gardening question from the general public.
- ◆ The AmeriCorps Arboretum Educators held a workshop, Great Basin Native Plants from an Indigenous Perspective on March 25th from 10 am – noon at the gardens and Ranch House. They collaborated with the Reno/Sparks Indian Colony from their language and culture program. The workshop was free and over 70 people attended and 90 RSVP’d. Children and adults learned about native plants and their medicinal and practical use as well as their Paiute names.
- ◆ Construction continues on the Arboretum greenhouse after months of delay.
- ◆ IRIS BG software was installed. The new software is designed and used by botanical gardens and arboretums nationally and internationally for plant accession and research. Washoe County will host the site. Funding for the new software was provided by a generous donation from the May Foundation (\$8,700.00).
- ◆ Over 30 new botanical markers were installed this past month thanks to the Work Program Leader, Robbie Short and the Cross Roads program. The Horticulture Assistant along with horticulturist managed the installation. The Horticulturist continues to assemble new botanical markers for the arboretum while field justifies tree species to match the ARC Map GIS plant records. New markers are being transitioned to replace the old faded ones. The new markers are easier to read and larger. Over 1,000 markers are scheduled to be replaced over several years.
- ◆ Staff is currently planning to improve parts of the Arboretum aging irrigation system and currently refurbishing dated wooden garden signs.
- ◆ Vertical mulching began this month on a few of our 30 year old oak trees. This technique vertical mulching, drilling 3” holes inside and outside the drip line, 8” to 12” deep, relieves soil compaction, improves soil health assist with water and nutrient retention according to research. The work was performed by the parks Work Program Leader, Robbie Short and the Cross Roads program and supervised by the Horticulture Assistant Phil Brazier.
- ◆ Tree pruning began this month. One large 30 year old oak tree was removed as well as other small oaks, conifers and maples. A large elm at the north side of the Arboretum was also removed. Tree pruning will continue throughout the month. Funding was provided by a generous donation from the May Foundation (\$8,000.00).



May Center Report –March 2017

Open Space and Regional Park Commission Meeting

- ◆ Staff is preparing to hire three seasonals. Funding is provided by the May Foundation (\$30,000) and the general fund approximately \$15,000.00, a ½ a seasonal and to support the three salaries. Arboretum seasonal funds from general funds were cut to from \$67,000.00 to approximately \$15,000.00, 77% cut in seasonal staff support.

Wilbur D. May Arboretum Volunteers

- ◆ **The May Arboretum volunteers and the May Arboretum Society**

Volunteers recorded 247.25 hrs. of service this past month which has a value of \$5,575.49. Job Corps provided 144 hours of service valued at \$3,240.50. Cross Road Program logged 80 hours which has service value of \$1,800.00. Total intern and volunteers hours for March were 471.75 hours which has a service value of \$10,626.69. Children Cabinet and Nevada Youth Empowerment interns are off for the winter. Total volunteer and intern hours for this fiscal year, 16-17 is 3,839 which has a value of \$86,569.45.

- ◆ **Wilbur D. May Arboretum AmeriCorps**

Revised and upgrade the Arboretum environmental educational “Backpack” program for grades through 1-5. The curriculum was reviewed by the Washoe County School District and they are currently piloting each activity for different grades. Members of 4-H are participating in the piloting program. They will also be scheduling additional workshops in the Arboretum throughout the season. AmeriCorps hours are not included in the total number of volunteer hours. Special thanks to the Truckee Meadows Foundation for funding the two positions (\$16,000.). AmeriCorps members are assisting the Arboretum to meet their educational mission and goals.

Wilbur D. May Arboretum Visitors

- ◆ The May Arboretum subscribes to the Pedestrian TRAFX Counter software. The software is used to collect, view, analyze and manage pedestrian data flow from two entrances of the Arboretum, south entrance and west entrance. The data is collected monthly using a portable data logger (G3 Dock). Adjustments are made to accommodate visitors entering and exiting the Arboretum. The system averages the number of visitors based on historical data and the days that were recorded. Total number of visitor for the calendar year, minus the February south entrance due to technical issue, was 5,809 2017.

Educational Programs

- ◆ The Arboretum will be offering their Arboretum Horticulture training beginning April 4 - April 25, 2017 Tues/Wed/Thurs, 9:00 am - 11:30 am. It will be held in the Ranch House at Rancho San Rafael Park 1595 N. Sierra Street, Reno. This series of classes includes presentations by the Arboretum and park staff, local University of Nevada of Cooperative Extension Horticulture Specialists, Nevada Division of Agriculture and industry experts. Classes include beginning botany, Nevada soils, plant pathology, entomology, plant propagation, pruning, proper planting technique, docent and guide training and more. Seating is limited to 30 participants. Denise Evans, Park Volunteer Coordinator is accepting registration. Registration and additional class information is posted on the park and arboretum webpages.



May Center Report –March 2017

Open Space and Regional Park Commission Meeting

MAY ARBORETUM UPCOMING EVENTS

- ◆ The May Arboretum Society is planning their annual plant sale which is held the first Saturday in June.

Volunteer Report

Open Space and Regional Park Commission Meeting

April 4, 2017

March Highlights

- UNR's "Greeks in the Streets" program took place Saturday March 11th, with almost 40 volunteers engaged at North Valleys Regional Park and Rancho San Rafael. This is an annual event where all fraternity and sororities spend a morning giving back to the community. This year's group was especially enthusiastic and removed a substantial amount of debris. We look forward to this event each year as an opportunity to strengthen our relationship with the incoming fraternities and sororities.
- Unfortunately we did not have much success recruiting students through UNR's volunteer recruitment website "Give Pulse" during the school's spring break push for volunteers. UNR had been encouraging agencies to post opportunities and was even providing transportation but turnout was still almost nonexistent for our 6 posted events. We will continue to try to recruit students for weekend events, which have historically been more successful than mid-week spring break.
- Washoe County Juvenile Service's Youth Employment Program spent the two weeks of spring break between Bartley Ranch and Rancho San Rafael working on rehabbing trails that were damaged during the floods. Overall they spent 602 hours in service at the parks.

March Volunteer Hours/Value:

	March 2017	March 2016	% Increase	Total for YTD 2017	Compared to YTD 2016	% Increase
# of Volunteer Hrs	1,983.85	2,483.25	-20.1%	4,196.10	4,023.25	4.3%
# of Intern Hrs	279	412	-32.3%	482	734.75	-34.4%
Total \$\$\$ Value*	\$53,312.75	\$68,212.09	-21.8%	\$110,216.03	\$112,098.48	-1.7%

*The hourly rate of \$23.07 used for calculating the dollar value is based on the estimated national value of volunteer time as reported by www.independentsector.org.

Upcoming Events

- The annual series of classes providing horticulture training for new Arboretum volunteers will be starting soon. The classes begin on Tuesday, April 4th, and will run for three weeks on Tuesday, Wednesday, and Thursday mornings. These classes have proven to be the best vehicle for recruiting and training new volunteers, and we look forward to having these new volunteers jump right in to spring cleaning once the classes wrap up.
- Our calendars are starting to fill up through June as we are starting to receive several requests for volunteer service days. April is a national month of service, and historically a very strong month for volunteers. Volunteer groups are both returning and new, and of varying sizes.



Park Planning and Development

Open Space and Regional Park Commission Meeting

April 4, 2017

PROJECT HIGHLIGHTS

Ballardini Ranch Trail connection to Thomas Creek

- Funded by 2000 WC-1 Bond and SNPLMA.
- Construction for Trail Connector between Ballardini Ranch Trailhead and Thomas Creek Trailhead began on Thursday, October 27th. Sierra Trail Works has been contracted to construct the first few miles of new trail. Great Basin Institute crews are assisting Sierra Trail Works. Volunteers have worked to assist on getting the project ready for winter. Bridge is being designed for ditch crossing.
- Trail will not be opened until fall 2017 at the earliest.

Ballardini Ranch property purchase

- Willing Seller letter received for purchase of 3 additional parcels totally 93.27 acres of the Ballardini Ranch
- Phase 1, Appraisal and Title Report Complete
- Offer letter being drafted

Eastern Sierra Trail Coalition

- Assistance grant received from National Park Service Rivers and Trails Conservation Assistance Program to form a Trails Coalition
- Charter and Resolution at approval level
- Vision is a Regional network of sustainable trails that provide connectivity between communities, points of interest, and outdoor recreation opportunities within the Eastern Sierra and Tahoe Region.
- Coalition is being led by Washoe County and members include: Back Country Horseman, BLM, USFS, Carson City Parks & Open Space, Carson Valley Trails Association, College Cyclery, Eagle Valley Trail Committee, Friends of Incline Trails, Great Basin Institute, Muscle Powered, Nevada State Parks, Biggest Little Trail Stewardship, Tahoe Fund, Tahoe Pyramid Bikeway, Tahoe Rim Trail Association, Tahoe Area Mountain Biking Association, Washoe County Parks, Washoe Zephyr Consulting, Alta Planning

Eagle Canyon Park Playground

- Project awarded to Truckee Meadows Construction, and approved by BCC March 28, 2017. Start date tentatively set for mid April.

Gator Swamp Park Playground

- Project awarded to Truckee Meadows Construction, and approved by BCC March 28, 2017. Start date tentatively set for mid April.

Galena-Joy Lake-Callahan Fuels Project

- NDF grant for continuation of fuels reduction project from Galena Regional Park to Callahan Ranch Road along Galena Creek. Grant awarded to NDF. Washoe County providing linkage between staff, community and TMFPD.

Galena Terrace Park

- Project in cooperation with Galena Terrace Homeowners Association to construct new playground facility that will be managed and maintained by HOA.
- Final design of the park has been selected.

- Design and Construction agreement and Maintenance Agreement has been forwarded to Galena Terrace Maintenance Association for review by their legal counsel

Hunter Creek Bridge

- Lumos and Associates on contract for engineering specification and bid documents. USFS will approve design. Expected construction late summer 2017.

Land and Water Conservation Fund

- Grant for resurfacing of the playground at the South Valley Regional Park received and accepted by the BCC May 10, 2016. This will replace the existing wood chip surfacing with a rubberized material.

Little Valley Burned Area Emergency Response Team (BAER)

- Washoe County leading multi-agency team to assess and mitigate impacts of the Little Valley fire to public and private property.
- BAER team completed assessments October 31st
- Restoration plans completed.
- Straw wattles and log erosion barriers installed in December. No work during January due to snow.
- Funding for implementation of BAER team restoration plans being sought.
- \$25,000 from Dream Tags received.

NDF Medusahead Grant

- Project on-going. Project extended until June 30, 2018.

North Valleys Trail Project

- Funding received from Recreational Trails Program to construct new trail and trailhead adjacent to North Valleys Phase V Expansion
- Preliminary design and layout underway by Sierra Trail Works

North Valleys Phase V Expansion

- Permit approved by City of Reno
- Project out to bid on the week of March 13-15.
- BCC award date tentatively April 25th
- Project start date first of May

Martin Luther King Jr. Park

- Rehabilitation to surfacing
- Design services contract awarded to Stantec Engineering for preparation of construction documents

Truckee River – One River Plan

- The One Truckee River Management Plan will manage, protect and provide stewardship for the Truckee River across all jurisdictional boundaries. Nevada Land Trust and Keep Truckee Meadows Beautiful will act as lead agencies with the assistance and cooperation of a large Truckee River stakeholder group to fundraise and develop the plan. **Plan adopted by BCC September 27, 2016.**
- Cheryl Surface is leading the Recreation Team
- Funding provided through Washoe County State Question 1 Program

Stateline to Stateline Bikeway – Tahoe East Shore Trail

- Name of the project has been adopted as the Tahoe East Shore Trail per the Signage Master Plan completed by Wood Rodgers.
- Granite construction awarded Construction Manager at Risk (CMAR) by Nevada Department of Transportation (NDOT) for construction of 3 mile of trail and parking facilities.
- 2 parking lots and tunnel under SR-28 completed.
- Washoe County leading the Signage and Interpretive Plan
- Public Update meeting held Thursday, March 30th at Chalet, Incline Village, NV.
- Project will begin again Spring 2017.

Sun Valley Trail Enhancement Project

- Project received funding from the Recreational Trails Program. Project includes OHV trail closures and trail rehabilitation submitted for Sun Valley Regional Park, based on trails plan produced by NV Trail Works.
- Fencing, trails restoration, seeding and planting completed. Great Basin Institute crews will be back in the Spring to complete re-seeding efforts, installation of stairwell to Sun Rock Rim trail and cleanup of illegal dump sites.

Wilbur May Arboretum Greenhouse Project

- Project construction underway
- Footings poured on November 29, 2016
- Greenhouse structure will arrive first of January, 30-day assembly
- Project completion date mid-February 2017

Bell-Men Golf Revenue Summary Report 2017

Rounds of Play Category	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2017 Total
DAILY FEE ROUNDS													
18 Green Fee													
18 Junior													
18 Senior													
18 Winter Green Fee	1	109											
18 Winter Junior		14											
18 Winter Senior	8	160											
9 Green Fee													
9 Junior													
9 Senior													
9 Winter Green Fee	14	30											
9 Winter Junior		1											
9 Winter Senior		31											
Late/Twilight - Adult		190											
Late/Twilight - Jr.		21											
Late/Twilight - Sr.		9											
YOC		2											
DAILY ROUNDS SUBTOTAL	23	567	0	0	0	0	0	0	0	0	0	0	0
ANNUAL/PASSES													
Senior/Golden Annual-18 hole		\$0											
Adult Annual-18 hole		13											
Jr. Annual-18 hole													
Senior/Golden Annual-9 hole		9											
Smart Card 9 hole		3											
Smart Card 18 Hole													
Winter Annual	5	83											
ANNUAL/PASSES SUBTOTAL	5	158	0	0	0	0	0	0	0	0	0	0	0
SPECIAL ROUNDS													
Complimentary rounds-Pro/PGA													
Complimentary rounds-Promotion													
High School Team													
UNR Team													
Tournaments													
Special Event/													
Special Promotions													
SPECIAL ROUNDS SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ALL ROUNDS	28	725	0	0	0	0	0	0	0	0	0	0	0
18 Hole Equivalent	21	699	0	0	0	0	0	0	0	0	0	0	0

Notes/Explanations:

Cal-Mazz Golf Management Revenue Summary Report 2017

Revenue Summary:	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL 2017
Green Fees	\$ 1,068	\$ 5,831											\$ 6,899
Tournament Revenue	-	-											-
Driving Range	14	712											726
Power Carts	42	3,288											3,330
Lessons	-	-											-
Other rental, repair	-	23											23
Pro Shop Merchandise	164	2,121											2,285
Food & Beverage	-	1,719											1,719
Gift Cards	335	125											460
Sales Tax	13	264											277
Other - Men's/Women's Club	325	3,575											3,900
Other - Annual Fee	-	2,080											2,080
Other - Pay on Account	60	75											135
Other - donations	-	-											-
Other - CC Tips	-	87											87
Other - Misc	-	-											-
TOTAL REVENUE	\$ 2,021	\$ 19,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,921

Monthly Summary to be submitted to Washoe County by the 10th of the following month.

Revenue Reconciled:	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL 2017
Per POS/Express	1,881	19,360											21,241
Prom Rounds Sold		(300)											(300)
Prom Rounds Redeemed	140	840											980
	2,021	19,900											21,921

Accounting Assumptions:

- Gift Cards are recorded as revenue when sold due to immateriality
- Annual Dues are recorded as revenue when sold due to immateriality
- Promo Rounds revenue is recorded when the rounds are played, due to selling some in the previous year. All unplayed rounds will be recorded when they expire.

Cal-Mazz
Sierra Sage Golf Course

2017 Rounds of Play

	\$\$	Jan	Feb	March	TOTAL
18 Green Fee					0
18 Junior					0
18 Senior					0
Winter 18		1	70		71
Winter Jr 18					0
Winter Sr 18		1	116		117
9 Hole Walk-Up					0
9 Hole Walk-Up Jr					0
9 Hole Walk-Up Sr					0
9 Hole Walk-Up Winter		1	33		34
9 Hole Walk-Up Jr Winter			2		2
9 Hole Walk-Up Sr Winter		3	100		103
Late Rate Adult					0
Late Rate Junior					0
Late Rate Senior					0
2nd 9 Adult					0
2nd 9 Junior					0
2nd 9 Senior					0
2nd 9 Winter Adult					0
2nd 9 Winter Sr					0
DAILY FEE SUBTOTAL:		6	321	0	327

Golden Annual			2		2
Adult Annual			8		8
Senior Annual					0
SC - Adult 10-Play					0
SC - Adult 25-Play					0
SC - Adult 9 Hole 10-Play			1		1
SC - Junior 18 Hole 10 Play					0
SC - Junior 9 Hole 10-Play					0
SC - Senior 10-Play					0
SC - Senior 25-Play					0
SC - Senior 9 Hole 10-Play					0
SC - Golden 9 Hole 10-Play			1		1
SC - Gold 18 Hole 10-Play		1			1
SC - Golden 25-Play					0
SC - Golden+ 10-Play					0
SC - Golden+ 25-Play					0
Promo Rounds Redeemed		10	60		70
Tournaments					0
Special Twilight					0
UNR Golf Team					0
High School					0
Misc. Comp			2		2
Birthday Comp					0
Employee Guest Winter					0
Employee Guest Summer					0
PGA Comp					0
Employee Comp			9		9
2-1 NNGA					0
2-1 West Coast Golf					0
Birdie Bug Ad					0
Red Dot					0
SPECIAL FEE SUBTOTAL:		11	83	0	94

TOTAL DAILY ROUNDS:		17	404	0	421
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Cal-Mazz
Sierra Sage Golf Course

2017 Rounds of Play

	Jan	Feb	March	TOTAL
18-HOLE EQUIVALENT:	15	336	0	351

	Jan	Feb	March	TOTAL
Walk Up 18	2	186	0	188
Walk Up 9	4	135	0	139
Twilight 18	0	0	0	0
Smart Cards 18	1	0	0	1
Smart Cards 9	0	2	0	2
Annuals	0	10	0	10
Tournaments	0	0	0	0
Misc 18	10	71	0	81
Misc 9				0
TOTAL:	17	404	0	421

	Jan	Feb	March	TOTAL
Junior	3	100	0	103
Adult	2	112	0	114
Senior	1	118	0	119
Golden	1	3	0	4
Tourn, Misc	10	71	0	81
TOTAL:	17	404	0	421

18 Hole Equivalent 2017	15	336	-	351
18 Hole Equivalent 2016 (info only)	385	1,887	1,769	2,272
18 Hole Equivalent 2015 (info only)	1,960	1,937	2,845	36,136
18 Hole Equivalent 2014 (info only)	1,716	1,474	2,591	35,590
18 Hole Equivalent 2013 (info only)	394	1,814	2,789	36,152
18 Hole Equivalent 2012 (info only)	1,495	1,526	1,568	33,935
18 Hole Equivalent 2011 (info only)	1,410	1,133	814	32,138
Inc/Dec 2016 vs. 2015	(370)	(1,551)	(1,769)	(1,921)
Inc/Dec %	-96%	-82%	-100%	-85%

Days closed due to weather

Round Reconciled				
Per POExpress	18	424		442
Annual Golden				-
Promo Green Fees		(20)		(20)
Senior Annual				-
SC - Adult 10-Play				-
SC - Adult 25-Play				-
SC - Adult 9 Hole 10-Play				-
SC - Junior 18 Hole 10 Play				-
SC - Junior 9 Hole 10-Play				-
SC - Senior 10-Play				-
SC - Senior 25-Play	(1)			(1)
SC - Senior 9 Hole 10-Play				-
SC - Golden 9 Hole 10-Play				-
SC - Gold 18 Hole 10-Play				-
SC - Golden 25-Play				-
SC - Golden+ 10-Play				-
SC - Golden+ 25-Play				-
Comp Birthday Round				-
9 hole board fee				-
Total Daily Rounds	17	404	-	421
	ties	ties	ties	ties

Board of County Commissioners Action March 2017

March 28, 2017

- Recommendation to award a bid and approve the Agreement to the lowest, responsive, responsible bidder for the Gator Swamp and Eagle Canyon Park Playground Rehabilitation project [staff recommends Truckee Meadows Construction in the amount of \$734,466.00]; and if approved, direct the Comptroller's Office to make the appropriate budget adjustments. (Commission District 4.)
- Approve a request for sponsorship of the 2017 Hot August Nights Vintage Trailer Rally which will be held at Rancho San Rafael Regional Park August 8-13, 2017; waive park facility rental and use fees [\$16,040] in consideration of Washoe County being recognized as a Sponsor; and authorize the County Manager to sign the 2017 Agreement. (Commission District 3.)